



**Jharkhand Renewable Energy Development Agency State  
Govt. Agency under Department of Energy**



Date: .....

**FORM FOR CONTRACTOR REGISTRATION**

(ALL INFORMATION TO BE FILLED IN BLOCK LETTERS. PLEASE TICK  WHEREVER APPLICABLE)

1.	<b>Name of Applicant:</b>					
2.	<b>Name of contact Person with Phone No. &amp; Email Id.:</b>					
3.	<b>Address of Office:</b>					
4.	<b>Category</b>	General	<input type="checkbox"/>	MSMEs of Jharkhand	<input type="checkbox"/>	
5.	<b>Financial Category of Agency (A / B / C):</b>					
	(A) Small	<input type="checkbox"/>	(B) Medium	<input type="checkbox"/>	(C) Large	<input type="checkbox"/>
	(Work Value Up To Rs.1 Crore)		(Work Value Up To Rs.1-3 Crore)		(Work Value Rs.3 Crore And Above)	
6. (A)	<b>Basic Certificates Required for General and MSMEs of Jharkhand:</b>					
(i)	PAN No. of the firm:					
(ii)	ITR (Upto Last 03 (Three) Years):					
(iii)	Last 03 (Three) Years Balance Sheet and Profit & Loss Statement:					
(iv)	Annual Turnover Certificate with UDIN No. of last 03 (Three) Years:					
(v)	Net worth Certificate with UDIN No.:					
(vi)	GST Certificates:					
(vii)	Firm Registration Certificate: (LLP / Proprietorship / Partnership / Limited Liability Partnership / Pvt. Ltd. / Public Limited)					
(viii)	Certificate of Incorporation and AOA, MOM of BOD:					
(ix)	Udyam Registration Certificate:					
(x)	Electrical License Provided by Energy Department of state Government.					

(xi)	Work experience and completion Certificate issued by competent authority of State / Central/ SNA/SDA/Govt. Autonomous Body/ Govt. Organization / PSU in the Renewable Energy sector (Solar based related supply, installation & Commissioning work and Energy Efficiency related work)	
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<b>6. (B)</b>	<b>Declarations and Supporting Information for General and MSME of Jharkhand:</b>	
(i)	<b>Legal Status, Litigation and Affidavit:</b> <i>(A duly notarized affidavit on appropriate non-judicial stamp paper stating that no criminal, civil, vigilance, arbitration, insolvency, blacklisting, or any other case/proceeding is pending or has been decided against the firm/entity and/or its Proprietor, Partner(s), Director(s), or Authorized Signatory. In case of any such matter, complete details together with copies of relevant orders/judgments shall be submitted.)</i>	
(ii)	<b>Financial Position, Liabilities and Default Status:</b> <i>(A duly executed affidavit certifying that the agency/firm has not been declared as a defaulter, wilful defaulter, non-performing borrower, or blacklisted debtor by any Bank, Financial Institution, Government Department, Statutory Authority, or Public Body on account of default in repayment or financial obligations.)</i>	
(iii)	<b>Disputes Relating to Services, Materials and Payments:</b> <i>(Details of any dispute, claim, litigation, or case arising out of services availed/rendered, materials supplied/received, or payments payable/received by the firm/entity. In case of any such matter, full particulars together with supporting documents and present status shall be furnished.)</i>	
(iv)	<b>Experience and Performance Record:</b> <i>(Details of works executed during the last five (05) years of the firm, along with completion certificates/performance certificates and status of ongoing assignments.)</i>	
(v)	<b>Government Works Executed During Last Five Years:</b> <i>(Details of ongoing and completed works during the last five (05) years as Prime Contractor, Lead Partner, JV Partner, or Subcontractor in any Government Department / Organization, including name of client, nature of work, Work Order / LOI / LOA particulars, contract value, present status, performance certificate, and name/designation/contact number of issuing authority.)</i>	
(vi)	<b>Joint Venture / Subcontracting Arrangements:</b> <i>(Details of Joint Ventures, consortium arrangements, and subcontracting engagements undertaken during the last five (05) years, indicating scope of work, status, and performance record.)</i>	
(vii)	<b>Associated Firms / Related Business Entities:</b> <i>(Complete details of all agencies, firms, companies, proprietorships, partnerships, LLPs, or other entities registered, managed, controlled, or operated in the name of any Director, Proprietor, Partner, Head of Agency, or Authorized Signatory connected with the applicant firm, including GST number, PAN, address, nature of business, and operational status.)</i>	
(viii)	<b>Office Infrastructure and Ownership Status:</b> <i>(Details of office premises and infrastructure, indicating whether owned, leased, or rented, together with documentary evidence.)</i>	
(ix)	<b>Board of Directors / Partners / Key Functionaries:</b> <i>(Details of Directors, Partners, Proprietor, and key managerial persons, along with identity proof, contact particulars, and Character Certificate issued by the competent authority.)</i>	

(x)	<b>Disputes, Non-Performance, Termination or Blacklisting:</b> (Declaration regarding any dispute, claim, payment issue, material dispute, service dispute, termination of contract, rescission, poor performance action, suspension, debarment, or blacklisting involving the firm/entity or any related person/entity. Relevant supporting records shall be enclosed wherever applicable.)	
(xi)	<b>Declaration of Correctness of Information:</b> (A declaration confirming that all information furnished is true, complete, and that no material fact has been concealed, suppressed, or misrepresented.)	

7.	<b>Additional Certificates Required for MSMEs of Jharkhand only:</b>		
(i)	Address of Manufacturing Unit:		
(ii)	Udyog Aadhar / Udyam Certificate duly approved by GM-DIC from state of Jharkhand related to the manufacturing unit and component:		
(iii)	Factory Registration Document:		
(iv)	Electricity Bill Details of Manufacturing Unit issued by DISCOM: (Bidders are required to maintain an active valid electrical connection, in accordance with the norms prescribed under the Jharkhand State Electricity Regulatory Commission Supply Code and applicable tariff regulations applicable to small Industries, Workshops, or Manufacturing Units.)		
(v)	Details of Manufacturing Components (Light / Inverter (PCU) / Battery/Module) in your unit: (PLEASE TICK <input checked="" type="checkbox"/> )		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Light</b>	<b>Inverter (PCU)</b>	<b>Battery</b>
(vi)	Test report of Manufacturing component duly certified by the NABL Lab as per ISI, BIS and MNRE Standards:		
(vii)	Videography of Plant (minimum 2 Minutes):		
(viii)	Photographs of the Unit (GPS Tag): (Minimum 05 (Five) Photographs)		

- The completed form with relevant documents is to be sent to : Jharkhand Renewable Energy Development Agency (JREDA), 3<sup>rd</sup> Floor, SLDC Building, Kusai Colony, Doranda, Ranchi, Jharkhand – 834002.

### Back ground

Jharkhand Renewable Energy Development Agency (JREDA) is an autonomous body under the Societies Registration Act 21, 1860 registered on 19th February 2001 for the development and deployment of New and Renewable Energy resources for supplementing the energy requirements of the state and to generate public awareness in facilitating deployment of new and renewable energy systems. JREDA is a state nodal agency for the implementation of renewable energy projects, RESEARCH DEVELOPMENT, INNOVATION PRODUCT, MANUFACTURING INCENTIVES by means of INSTITUTIONAL SUPPORT AND financial incentives made available by the Ministry of New and Renewable Energy (MNRE), Govt. of India and Government of Jharkhand and State Designated Agency (SDA) for implementation of Energy Efficiency projects by means of financial incentives made available by Bureau of Energy Efficiency (BEE).

For the creation of a conducive environment for the development of Solar Energy in the state, State Government had launch solar policy on 5<sup>th</sup> July 2022. The policy titled, “**Jharkhand State Solar Power Policy 2022**” would remain in operation till 5 years or till the issuance of any new policy. Solar Power Projects commissioned under this policy would be eligible for the incentives declared under this policy for 5 years. For the promotion of rooftop solar programs and to bring investment in rooftop solar market in the state, state government has notified “**Jharkhand Solar Rooftop Policy, 2018**”. Rooftop specific solar policy covers clauses of mandatory installation and virtual net metering which would help peaking up of the solar rooftop installations and making Jharkhand a self-sustained solar energy market.

State of Jharkhand has potential for the development of other renewable energy sources like Small Hydel Plant (SHPs), Bio-mass based plants etc. JREDA has launched several schemes for the development of renewable energy portfolio across the state and also exploring opportunities for the development of new renewable energy sources.

### **Registration of the Contractors**

JREDA made a provision to register all the solar-related works in the state by the new and renewable departments/agencies of the states. On the basis of the procedure of registration for working with JREDA, agencies need to do the registration in the case of manufacturer and service provider as well. It is mandatory for the manufacturer and service provider of Solar Equipment Manufacturers and Service Provider Agencies to register for participating in tenders as a mandatory pre-qualifier for working in various projects of JREDA.

1. **Quality Assurance:** All the solar equipment manufacturers will be issued a certificate of registration in the specified category according to their capacity of work after doing a comprehensive check of the equipment to be manufactured which also includes checking the manufacturer's factory (manufacture) manufacturing capacity, etc. to ensure the quality of the equipment. Similarly, after assessing the capacity of the service provider, they will be registered in the category according to their capacity of work.
2. **Simplify the process of selection of agencies in the tender and speedy execution:** Since solar equipment manufacturers and service provider agencies will have to meet the quality assurance parameters set by MNRE & JREDA the process of selection of manufacturers and agencies for the tender will be a time saving process, which will help JREDA for a speedy execution of tenders and effective outcomes which will result in the development of State in field of Renewable Energy.
3. **Simplify and expedite the process of selection of agencies in tender Execution:** Provision of all necessary documents of the permanent nature of the supplies/service providers. Checking and maintaining the database will speed up the verification of documents of the tenderers together in an accurate manner. To ensure the operation and maintenance of the supplied equipment.

### **Process of Registration: -**

1. All interested Agencies / Firms / Service Providers / Contractors are requested to avail registration form from the JREDA office or you can download the registration form from JREDA Website ([www.jreda.com](http://www.jreda.com)) and submit it after completion of form along with all the required documents.
2. After Checking of documents, JREDA will provide the consent for submission of application fee.
3. After verification of all the documents, JREDA will provide the consent for submission of security deposit and after submission of security deposit JREDA will issue the Registration Certificate.
4. JREDA reserves the right to visit the manufacturing unit of MSMEs of Jharkhand.
5. JREDA reserves the right to cancel the contractor registration at any stage or time, if found any discrepancy in submitted documents as submitted by contractor.

**Signature of Applicant**

**Date:**