

Govt. of Jharkhand
Energy Department
Jharkhand Renewable Energy Development Agency (JREDA)

3rd Floor, S.L.D.C. Building, Kusai Colony, Doranda, Ranchi-834002.

Ph.: 0651-2491161, Fax: 0651-2491165,

E-mail: info@jreda.com; Website: www.jreda.com

Most URGENT e-Procurement Notice

Tender Reference No. : 24/JREDA/PCU/DEO-BAS/20-21

Dated: 10.02.2021

1	Name of the work	Supply, installation, testing & commissioning of 03 Nos. of Power Conditioning Unit (PCU) of 100 KVA capacity each for 3 x 100 kWp Solar Power Plant at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath Highway, Jharkhand including 05 Years Comprehensive Maintenance Contract (CMC) and Operation on Turnkey basis.
2	Estimated Cost	Rs. 36,00,000/-
3	Work completion	02 (Two) Months
4	Date of publication of NIT on website: http://jharkhandtenders.gov.in	11.02.2021 (Thursday)
5	Last date & time for receipt of online bids	19.02.2021(Friday) upto 05:00 P.M.
6	Submission of original copies of Bid fee & EMD (Offline)	19.02.2021 and 20.02.2021 up to 5.00 P.M.
7	Technical Bid Opening Date	22.02.2021 (Monday) at 03:00 PM
8	Name & address of office inviting tender	Director, Jharkhand Renewable Energy Development Agency(JREDA) 3 rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002 (Jharkhand)
9	Contact no. of procurement officer	9570086777
10	Helpline no. of e-procurement	0651-2491167/68/61

Any corrigendum/addendum can be seen on website: <http://jharkhandtenders.gov.in> & www.jreda.com. Further details can be seen on website: <http://jharkhandtenders.gov.in> & www.jreda.com

Sd/-
Director,
JREDA, Ranchi

JHARKHAND RENEWABLE ENERGY DEVELOPMENT AGENCY (JREDA)

3rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002.

Ph.No: 2491161, Fax No: 0651-2491165

www.jreda.com, E-mail: info@jreda.com

Jharkhand Renewable Development Agency incorporated as a society under the Society Act, 1860 under the administrative control of the Department of Energy, Govt. of Jharkhand for promoting use of renewable energy sources and having its registered office at Kusai Colony, Doranda, Ranchi, Jharkhand-834002.

JREDA invites tender for Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Maintenance Contract (CMC) to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.

Sealed bids are invited from financially sound firms having experience of similar nature of work for the following:

Name of the work	Earnest Money Deposit (Refundable) (In Rs.)	Cost of Tender Document Non-refundable (In Rs.)	Last date and time for submission of tender	Date and time for opening the tender
Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Maintenance Contract (CMC) to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.	<ul style="list-style-type: none">Rs. 72,000/- (Rupees Seventy Two Thousand only)	<ul style="list-style-type: none">Rs. 5,000/- (Rupees Five Thousand only)	19.02.2021 (Friday) upto 05:00 P.M.	22.02.2021 (Monday) at 03:00 PM

Terms & conditions:

1. Tender documents can be purchased from the office of the undersigned during office hours on any working day till the day before submission of the tender after depositing the cost of Tender document (Non-refundable) in the shape of Bank Draft in favour of Director, JREDA payable at Ranchi. Tender document can also be downloaded from JREDA Website (www.jreda.com). In that case, the cost of the document in the form of DD is to be enclosed with the technical part of the bid.
2. No postal request for issue of Tender document will be entertained.
3. The tender must be accompanied with the Earnest Money Deposit (refundable) in shape of Bank Guarantee or Demand Draft issued from any Indian nationalized/scheduled bank in favour of

Director, JREDA payable at Ranchi. Proof of EMD must be attached with tender documents otherwise the tender will be rejected without assigning any reason thereof.

4. The undersigned reserves the right to issue the tender document /extend the date of sale/submission of tender/opening of tender and cancellation of tender without assigning any reason thereof.

Sd/-
Director,
JREDA, Ranchi

JHARKHAND RENEWABLE ENERGY DEVELOPMENT AGENCY (JREDA)

3rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002.

Ph.No: 2491161, Fax No: 0651-2491165

Web site: www.jreda.com, E-mail: info@jreda.com

NIB No. 24/JREDA/PCU/DEO-BAS/20-21

GENERAL TERMS AND CONDITIONS

Introduction:

1199 nos. of LED Street Lights are installed from Deoghar to Basukinath, alongside the State Highway in Jharkhand. To energise these lights, 3 nos. of Stand Alone SPV Power Plants of 100 kWp each (Total 300 kWp capacity) has been installed on the way.

Site details:

Site Name : Deoghar-Basukinath
Location : Distt. Deoghar & Dumka, Jharkhand
Capacity : 3 X 100 kWp
Nearest railway station : 8 KM from Jasidih railway station, Jharkhand
Latitude : 24⁰⁰'N
Longitude : 85⁵⁰'E
Elevation : 3300 ft.

Location of SPV Power Plants:

3 nos. of 100 kWp SPV Power Plants (ground mounted) has been installed at Hiranwara , Sirsanunthar and Chitrapoka at Deoghar-Basukinath State Highway of Jharkhand

- | | | | |
|------|---|---|-------|
| i. | 100 kWp Solar Power Plant at Hiranwara | - | 1 No. |
| ii. | 100 kWp Solar Power Plant at Sirsanunthar | - | 1 No. |
| iii. | 100 kWp Solar Power Plant at Chitrapoka | - | 1 No. |

Technical description

The Street light luminaries are suitable for outdoor application. The enclosure of luminaire are weather proof, have house LEDs and control circuit. The unit are controlled manually by people deployed at each power plant. These luminaries are mounted on Galvanized Iron (GI) poles of 65 NB of height of 6 meters from ground level and have installed either at the middle of the parallel roads or at the footpath on the roadside as per JREDA requirement. Concrete Grouting of poles should be as per standard norms.

The street lights are installed at approximate spacing of 18 mtrs. The power to these lights is fed from a centralized power plant, which is situated at respective sites mentioned above.

The Power from the Power plant has been fed to the street light luminaries using underground cable arrangements.

Each of the 100 kWp Power Plant suitable to operate the above mentioned loads should have the following sub-systems:

S. No.	Description	Specifications
1	Solar Photovoltaic Array	100 kWp
2	Battery Bank	240V, 2500 AH Lead Acid Type

		AGM-VRLA or tubular Gel
3	Power Conditioning unit including MPPT, Charge Controller, Inverter and Data Acquisition System	240VD.C.;100kWp/230/415 Volts A.C.; 100 KVA (or 2 x 50 KVA)
4	Street Light Luminaries with Poles and Hardware	LED Luminaries (50W) mounted on required Nos. of Poles
5	Control room	About 400 sq. ft.
6	Fencing all around PV Array	7 feet high 10 inch thick brick wall with proper entry gate.
7	Underground cabling for street lights	8-10 Kms at a depth of 1mtrs.
8	Other components such as: Structures Cables, Junction Boxes Lightening arrestors, Earthings etc.	As per the site requirement For 100 kWp Power Plant

Now the Power conditioning Unit at the above sites are not working, this needs to be changed for the operation of the projects. This NIB has been invited for the procurement of PCUs for the above site.

The prerequisite condition has been detailed below:

ELIGIBILITY CRITERIA:

i. Technical

- a) Company/ Firm should be registered with GSTIN (Copy of supporting document)
- b) Consortium/ Joint venture shall not be considered.

ii. Experience:

- a) **The bidder should a Registered Manufacturing Company for Solar Inverter with manufacturing facility in India (Tested & Certified by MNRE accredited lab for invertors is mandatory).**

or

An authorized dealer of Registered Manufacturing Company for this NIB for Solar Inverters with manufacturing facility in India (Tested & Certified by MNRE accredited lab for invertors is mandatory).

iii. Turnover:

- a) Average Annual Financial Turnover in the last 3 years, ending 31st March 2020 should not be less than 50 Lakhs.

Other Conditions:

1. Bidder shall bear all costs associated with the preparation and submission of the bid, journeys undertaken by them and subsequent bidding process till the award of the order to successful bidder and the JREDA shall in no case, shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

2. Performance Guarantee:

- a. Successful bidder shall submit a performance guarantee @5% of the allotted work order value in the form of Bank Guarantee valid for five years on or before release of any payment against supply.
- b. The Performance Guarantee will have to be maintained by the bidder with JREDA till the completion of warranty period.
- c. The Performance Guarantee shall be submitted in the form of bank guarantee in favour of "Director, JREDA" payable at Ranchi from any Indian Nationalized bank/Scheduled bank.
- d. Non submission of Performance Guarantee within the time frame, shall lead to forfeiture of EMD and cancellation of work order.
- e. If Bidder unit fails to carry out the work allotted to him as per the provisions of the tender documents then such Bidder may be black listed for future awards of work.
- f. The performance guarantee shall be refunded / released to the bidder after expiry of 60 days after the date of completion of warranty obligations.

3. Timeline/ Completion Period:

The time of completion shall be adhered as per the timeline defined in the table below:

Sr. No.	Work	Completion Period/Start time
1	Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Warranty to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.	2 Months from issuance of Work Order.

4. Scope of work:

Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Warrantee to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.

5. Payment terms and conditions:

The payment shall be made to the successful bidder as per the work order issued basing on the L1 price arrived at as per **Annexure 4**.

Subject to any deduction, which JREDA may be authorized to make under this contract, the contractor shall be entitled to payment as follows:

- a. **90%** of the Contract Price shall be paid against supply and delivery of system supplied in full and in good condition as certified by Consignee and/or JREDA Officials after submission of following documents:
 - i. Original Commercial invoice raised from the state of Jharkhand for the supply made in triplicate (1+2).
 - ii. Copy of duly raised delivery challan / transportation challan /lorry receipt/dispatch clearance.
 - iii. Duly filled **Annexure-6** should be submitted in three sets (one for Consignee record, one for JREDA Hq. and one for JREDA's field Executive Engineer).
 - iv. Geo Tag Photographs of all the equipment (materials) at destination with signature & seal of Consignee/JREDA Officials. This record should be kept in the office of Consignee for verification.

The payment for the items to be procured/installed will be released on availability of funds.

- b. Rest **10%** of the Contract Price shall be paid against system supplied after 30 days on submission of following documents:
 - i. Copy of Original Commercial invoice raised at the time of supply in triplicate (1+2).
 - ii. Duly filled **Annexure 7**.
 - iii. Certificate for minimum 10 days of satisfactory performance with photographs of the each installed PCUs with GPS Co-ordinates.

Note: Technical Bid should be submitted in envelope with sealed & super scribed as "Technical Bid for Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Maintenance Contract (CMC) to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand " duly superscribed NIB no./Subject/Bidder's name & address. Financial Bid shall not be submitted along with the technical documents.

6. Dispatch Instructions

All items/equipments shall be subject to Pre-Dispatch Inspection (PDI) by JREDA or its authorized representatives at the manufacturing site before their dispatch. The manufacturing site must have sufficient testing facilities. The manufacturer will give the test report with regard conformity to technical specifications for the items to be dispatched to work site of JREDA and also issue the warranty certificate of items/equipments supplied to JREDA on their letter head at the time of PDI. However, equipments will be dispatched from the manufacturing site only after the receipt of "Dispatch Clearance" from JREDA after acceptance of test report. No consignment shall be dispatched without the receipt of dispatch clearance from JREDA. No PDI shall be done at any site other than the concerned manufacturing site. Successful bidders have to arrange necessary equipments for testing the materials to be supplied during the pre-dispatch inspection by JREDA at their manufacturers unit. Failure to fulfill the PDI conditions shall lead to cancellation of work order and forfeiture of security deposit. The items which are being procured through this bid have to be installed at the sites mentioned in the bid.

7. Liquidated Damages for Delay in Completion & Warrantee

If the supplier fails in the due performance of the contract to deliver any part of the equipment or complete the work within the time fixed under the contract or any extension thereof granted to him by JREDA and/or to fulfill his obligations in time under the contract, he shall be liable to pay to JREDA @0.5% per week maximum up to 10% of work value delayed beyond contract period.

8. Risk & Cost

If the contractor fails to complete the awarded work up to extended period of one year from the scheduled date of completion, then JREDA will be at liberty to cancel the said work order and will get the full or part of left over work to be completed by way of engaging alternate contractor and completion of the said work shall be got completed at risk & cost of the failed contractor and failed contractor shall be liable to pay all the dues to JREDA.

9. Insurance

The supplier shall arrange for transit and erection insurance of the PCU. In case of any theft or damage of equipment during erection period the same will be responsibility of supplier to get it rectify at their own cost.

10. Assignment/ Sub-letting

The Manufacturer shall not assign or sublet, manufacture, shop testing, packing & forwarding, transportation, transit insurance, supply in whole or part, and its obligations to any third party to perform under the order/contract.

In the event the manufacturer contravenes this condition, JREDA reserves the right to reject the equipment/work contract and procure the same from elsewhere at manufacturer's risk and cost. The Manufacturer shall be solely liable for any loss or damage which JREDA may sustain in consequence or arising out of such replacing of the contract work.

11. Completeness of Tender

All fittings, assemblies, accessories, hardware items etc. & safety and protection devices as required shall be deemed to have been included in the tender, whether such items are specifically mentioned in the BoM or not.

12. Compliance with Regulations

The supplier/contractor shall comply with all applicable laws or ordinances, codes approved standards, rules and regulations and shall procure all necessary municipal and/or other statutory bodies and government permits & licenses etc. at his own cost. The contractor shall leave the purchaser, Director, JREDA harmless as a result of any infractions thereof.

13. Agreement

The successful qualified suppliers shall have to enter into an agreement within fifteen days from the date of issue of work order in the office of the Director, JREDA, in prescribed format.

14. Income Tax / GST

Without prejudice to the obligations of the supplier under law, any income tax and GST which JREDA may be required to deduct by law/statute, shall be deducted at source and shall be paid to income tax authorities on account of the supplier. JREDA shall provide the supplier a certificate for such deductions of tax.

15. Force Majeure conditions

In the event of either party being rendered unable by force majeure to perform any obligation required to be performed by them under this agreement, relative obligation of the party affected by such force majeure shall be treated as suspended during which force majeure condition last.

The term force majeure shall have herein mean riots (other than among the contractor's employee), civil commotion, war (whether declared or not), invasion, act of foreign enemies' hostilities, rebellion, insurrection, military coup to usurp power, act of god such as earthquake, lightening, floods, fires not caused by contractor's negligence and other cause which the contractor has no control and accepted as such by the Director, JREDA, whose decision shall be final and binding.

If the work is suspended by force majeure conditions lasting for more than 45 days, the purchasers shall have the option of canceling this contract in whole or part thereof, at its discretion. The contractor shall not claim for compensation for force majeure conditions.

16. Cancellation of Work Order:

JREDA will be at liberty to terminate/blacklist in part or full the awarded contract without prejudicing its rights and affecting the obligations of the Contractor by giving 15 (Fifteen) days notice in writing in the following events:

- (a) If the contractor/supplier is found defaulter for delayed supply, installation & commissioning or failure to deliver satisfactory performance, Comprehensive Warrantee or supply of substandard materials.

- (b) If the contractor/supplier fails to comply with the provision(s) of the contract including the responsibilities to fulfill the 5 years CMC of the supplied systems as per the provisions mentioned.
 - (c) If the Contractor/vendor is involved in any action of moral turpitude.
- Other terms & conditions enumerated in the NIB will be the integral part of this contract.

17. Jurisdiction of the Court

All disputes would be settled within Ranchi jurisdiction of court of law only.



NIB No. 24/JREDA/PCU/DEO-BAS/20-21

Check list

Sl. No.	Particulars	Yes/No
1	Bid fee (Rs. 5000/-)	
2	Earnest Money Deposit (EMD) (Rs. 72,000/-)	
3	Copy of self attested PAN Card with Income Tax Return (ITR) of last financial year.	
4	Copy of the audited balance sheet of last three financial year.	
5	Copy of self attested GST Registration Certificate	
6	Copy of Experience Certificate of last three years of one similar work with government.	

(Signature & Seal of the Firm/ Agency/ Supplier)



Format For Financial Requirement – Annual Turnover

NIB No: 24/JREDA/PCU/DEO-BAS/20-21

[On the letterhead of Bidding Company]

To,

The Director,
Jharkhand Renewable Energy Development Agency
3rd Floor, S.L.D.C. Building,
Kusai Colony, Doranda,
Ranchi - 834002

Dear Sir,

Sub: Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Maintenance Contract (CMC) to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.

We certify that the Bidding Company had an average Annual Turnover of Rs. -----
---- based on audited annual accounts of the last three years ending 31.03.2020.

Sl. No.	Financial Year	Turnover (in Rupees)
1.	2017-18	
2.	2018-19	
3.	2019-20	
	Average Annual Turnover	

UDIN No.....

Authorised Signatory
(Power of Attorney holder)

Statutory Auditor
(Stamp & Signature)

Date:

Annexure-3

Details of Orders Received and Executed in Last 3 Years

NIB No: 24/JREDA/PCU/DEO-BAS/20-21

Details of Orders Received & Executed as per NIB for Govt. Organization during Last Three Years.

SL. No.	Name of Agency/ Organization	Work Order No., Date.	Date of supply with letter no. & date of the performance certificate	Page number of the Work order/ purchase order submitted	Page number of the performance certificate/recommendation submitted

Yours faithfully,

(Signature of Authorized Signatory)

Name :

Designation :

Company Seal :

Note:

- (a) Attach Photocopies of Purchase Orders
- (b) Attach Photocopies of Certificate of Satisfactory Performance Issued by Concerned Nodal Agency/PSU/ Govt. Organization
- (c) Separate sheet may be used for giving detailed information in seriatim duly signed with page number. Proof of work order/purchase order and corresponding performance certificate should be submitted/enclosed in the bid. Non-submission of the work orders and corresponding performance certificate will be treated as no experience.



Financial Bid

**NIB No: 24/JREDA/PCU/DEO-BAS/20-21
(To be submitted on the letterhead of the company/firm)**

S. No	Name of Work	Qty. (Nos)	Rate including Taxes (Rs.)	Total Amount
1	Supply, installation, testing and commissioning of 3 no. of Power Conditioning unit for 100 kWp Solar Power along with provision of 5 years operation and Comprehensive Warrantee to ensure long-term sustainability of the system at Hiranbara, Sirsanunthar and Chitraponka on Deoghar-Basukinath State Highway of Jharkhand.	3		
			Total	

1. Above quoted price is complete in all respect as per Technical Specifications inclusive of all Central/State/Local taxes & duties, packing, forwarding, transit insurance, loading & unloading, transportation & other charges etc.
2. Certified that rates quoted are as per specifications, terms & conditions mentioned in the bid document.

(Signature of Authorized Signatory)

Name:

Designation:

Company Seal:

(This bid Performa must be submitted duly signed in case separate sheet is submitted)

Format for Submitting Bank Guarantee for Earnest Money Deposit

NIB No: 24/JREDA/PCU/DEO-BAS/20-21

(To be submitted in Rs. 100/- Non-Judicial Stamp Paper to be purchased in the name of the issuing bank)

To,

The Director,
Jharkhand Renewable Energy Development Agency
3rd Floor, S.L.D.C. Building,
Kusai Colony, Doranda,
Ranchi - 834002.

WHEREAS (Contractor's name) (hereinafter referred to as "Contractor"), a company registered under the Companies Act, 1956 and having its registered office at is required to deposit with you, the Purchaser, by way of Earnest Money Rs. (Rupees only) in connection with its tender for the work with reference to Notice Inviting Bid (NIB) No. dated as per specification and terms and conditions enclosed therein.

WHEREAS the Contractor as per "Notice Inviting Bid, point no. 3 Earnest Money" has agreed to establish a Bank Guarantee in Your favour through us valid up to (Date) instead of deposit of earnest money in cash.

WHEREAS you have agreed to accept a Bank Guarantee from us in instead of earnest money in cash from the Contractor.

1. We (Bank) hereby agree and undertake to pay you on demand the said amount of Rs. (Rupees only) without any protest or demur in the event the Contractor/Tenderer after submission of his tender, resiles from or withdraws his offer or modifies the terms and conditions thereof in a manner not acceptable to you or expresses his unwillingness to accept the order placed and/or letter of intent issued on the Contractor/Tenderer for the work under "Notice Inviting Bid Ref. No.:" **24/JREDA/PCU/DEO-BAS/20-21**".
2. Your decision as to whether the Contractor/Tenderer has resiled from or has withdrawn his offer or has modified the terms and conditions thereof in a manner not acceptable to you or has expressed his unwillingness to accept the order placed and/or Letter of Intent issued by you on the Contractor/Tenderer for the work under "Notice Inviting Bid Ref. No.:" **24/JREDA/PCU/DEO-BAS/20-21** in this regard, shall be final and binding on us and we shall not be entitled to question the same.

3. Notwithstanding anything contained in the foregoing, our liability under this Guarantee shall be restricted to Rs. (Rupees only).
4. This Guarantee shall remain valid and in full force and effect up to (Date) and shall expire thereafter unless an intimation is given to the Bank by you earlier in writing discharging us from our obligation under this Guarantee.
5. We shall not revoke this Guarantee during its currency except by your consent in writing.
6. This Guarantee shall not be affected by any change in the constitution of the Contractor/Tenderer or yourselves or ourselves but shall ensure to your benefit and be enforceable against our legal successors or assignees by you or your legal successors.
7. Notwithstanding anything contained herein above unless a demand or claim under this Guarantee is made on us in writing within six months from the date of expiry of this Guarantee we shall be discharged from all liabilities under this Guarantee thereafter.
8. We have power to issue this Guarantee under our Memorandum and Articles of Association and the undersigned who is executing this Guarantee has the necessary power to do so under a duly executed Power of Attorney granted to him by the Bank.

Signed and Delivered
For and on behalf of Bank.
(Banker's Name)

Name of Bank Manager:
Address
.....

NIB No: 24/JREDA/PCU/DEO-BAS/20-21

Certificate of Delivery of PCU received by JREDA Official as Proof of Compliance by the Supplier

Name & Address of site:.....

Certified that we have received following materials and handed over to supplier for operation of SPV Power Plants:

1. Nos. & Capacity of PCUs:.....

Above materials have been supplied by M/s.....

Signature & Seal of Supplier

Certificate of JREDA official/Representative

Certified that above-mentioned materials have been inspected as per the specification and handed over to the Supplier at site for installation & commissioning.

Signature of JREDA Representative

Signature of JREDA official:.....

Date.....

NIB No: 24/JREDA/PCU/DEO-BAS/20-21

Certificate of satisfactorily Working

Name & Address of site:.....

This is to certify that PCU of capacity ----- have been installed successfully by M/s
.....,on Dated..... at

This Solar Power Plant is working satisfactorily from last days.

Signature & Seal of Supplier

Signature & Seal of JREDA Representative.....

Date.....