

Request for Proposal (RFP)
for
Engagement of Consultancy Firm
For implementation of Rooftop Solar Projects under RESCO Model
in Jharkhand.



Tender reference no.: 08/JREDA/CONSULTANCY/19-20

Jharkhand Renewable Energy Development Agency (JREDA)

3rd Floor, S.L.D.C. Building, Kusai Colony, Doranda, Ranchi-834002.

Ph.: 0651-2491161, Fax: 0651-2491165,

E-mail: info@jreda.com; Website: www.jreda.com

Govt. of Jharkhand
Energy Department
Jharkhand Renewable Energy Development Agency (JREDA)

3rd Floor, S.L.D.C. Building, Kusai Colony, Doranda, Ranchi-834002.

Ph.: 0651-2491161, Fax: 0651-2491165,

E-mail: info@jreda.com; Website: www.jreda.com

e-Procurement Notice

Tender reference no.: 08/JREDA/CONSULTANCY/19-20

Dated: 20.08.2019

1	Name of the work	Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand.
2	Period of contract	12 (Twelve) Months
3	Date of publication of NIT on website: http://jharkhandtenders.gov.in	22.08.2019 (Thursday)
4	Date & time of Pre-bid meeting	04.09.2019 (Wednesday) at 1.00 P.M.
5	Last date & time for receipt of online bids	18.09.2019 (Wednesday) upto 05:00 PM
6	Submission of original copies of Bid fee & EMD (Offline)	18.09.2019 and 19.09.2019 up to 5.00 P.M.
7	Technical Bid Opening Date	20.09.2019 (Friday) at 03:00 PM
8	Name & address of office inviting tender	Director, Jharkhand Renewable Energy Development Agency(JREDA) 3 rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002 (Jharkhand)
9	Contact no. of procurement officer	0651-2491167/68/61
10	Helpline no. of e-procurement	0651-2491167/68/61

Any corrigendum/addendum can be seen on website: <http://jharkhandtenders.gov.in> & www.jreda.com. Further details can be seen on website: <http://jharkhandtenders.gov.in> & www.jreda.com

**Director,
JREDA, Ranchi**

NIB No: 08/JREDA/CONSULTANCY/19-20**List of Important dates & details of Bids**

1.	Name of work	Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand.	
2	Tender reference no.	08/JREDA/CONSULTANCY/19-20	
3	Period of contract	12 (Twelve) Months	
4	Mode of submission of tender	Online through www.jharkhandtenders.gov.in	
5	Cost of Bid document (Non-refundable)	❖ For General Bidder: Rs. 10,000/- (Rupees ten thousand) only. ❖ For MSE of Jharkhand: Rs. Nil	
6	Earnest Money Deposit (EMD)	❖ For General Bidder: Rs. 2,00,000/- (Rupees Two Lakh) only ❖ For MSE of Jharkhand: Rs. Nil	
7	Date of publication of NIT on website: http://jharkhandtenders.gov.in	22.08.2019 (Thursday)	
8	Date & time of Pre-bid meeting	04.09.2019 (Wednesday) at 1.00 P.M.	
9	Period of downloading of bidding documents	Start date: 23.08.2019	Time: 10.00 A.M.
		End date : 18.09.2019	Time: 05.00 P.M.
10	Bid online submission	Start date: 07.09.2019	Time: 10.00 A.M.
		End date : 18.09.2019	Time: 05.00 P.M.
11	Submission of original copies of Bid fee & EMD (Offline)	18.09.2019 and 19.09.2019 up to 5.00 P.M.	
12	Technical bid opening date	20.09.2019 (Friday)	Time: 03.00 P.M.
13	Authority inviting bids	Director, Jharkhand Renewable Energy Development Agency(JREDA)	
14	Address	Jharkhand Renewable Energy Development Agency(JREDA) 3 rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002. Ph.No: 2491161,Fax No: 0651-2491165 Web site: www.jreda.com E-mail: info@jreda.com	

Note: The tender fee and Earnest Money Deposit (EMD) in original must be submitted between all working days from **18.09.2019 and 19.09.2019 by 5.00 PM**. If tender fee and EMD are not received before mentioned due date and time, tender shall be considered invalid. **MSEs seeking exemption from Bid fee & EMD, shall submit documentary evidence supporting the exemption.**

Place for receiving tender fee & EMD

Jharkhand Renewable Energy Development Agency (JREDA), 3rd Floor, SLDC Building, Kusai, Doranda, Ranchi- 834002.

Instructions to Bidders
NIB No: 08/JREDA/CONSULTANCY/19-20

1. The guidelines to submit bid online can be downloaded from website <http://Jharkhandtenders.gov.in>
2. The interested bidders can download the bid from the website "<http://Jharkhandtenders.gov.in>".
3. To participate in bidding process, bidders have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000 to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mention digital signature certificate from any approved vendors (CCA). Bidders, who already possess valid Digital Certificates, need not to procure new Digital Certificate.
4. The bidders have to submit their bids online in electronic format with digital Signature. The bids without digital signature will not be accepted. No proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule mentioned in Section 1
6. Bidders should get ready with the scanned copies of cost of documents & tender fee as specified in the tender document. Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid.
7. Bidder have to produce the original D.D. towards tender fee in approved form to the authority "Director, Jharkhand Renewable Energy Development Agency, Ranchi" on the date & time as mentioned in the NIT failing which bidder will be disqualified. The details of cost of documents specified in the tender documents should be the same as submitted online (scanned copies) otherwise tender will summarily be rejected.
8. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority. The department will not be responsible for delay in online submission due to any reason.
9. All the required information for bid must be filled and submitted online.
10. Other details can be seen in the bidding documents.

B. Details of documents to be furnished for online bidding

1. Scanned copies of the following documents to be up-loaded in pdf format on the website <http://Jharkhandtenders.gov.in>.
 - i. D. D. towards Tender fee.
 - ii. EMD.
 - iii. GST certificate.
 - iv. PAN Card
 - v. Firm's registration certificate/ Registration certificate of MSME of Jharkhand.
 - vi. Certificate issued by Industry Dept. or MNRE.
 - vii. Audited Balance sheet of last three years with **Income Tax Return (ITR)**.
2. Scanned Copies of the Annexure as per the enclosed formats should be uploaded after converting the same to .pdf format.
 - i. Annexure-1 Covering Letter (On Bidder's Letterhead)
 - ii. Annexure 2: Authorization Letter: Form No. T-1

- iii. Annexure 3: Work Experience: Form No. T- 2
 - iv. Annexure 4: Details of Team: Form No. T-3
 - v. Annexure 5: CV Format: FORM NO. T- 4
 - vi. Annexure 6: Qualification and experience of the key personnel: Form No T- 4 (a)
 - vii. Annexure-8: Format for Financial Requirement – Annual Turnover
 - viii. Annexure-9: Format for Financial Requirement - Net Worth Certificate
 - ix. Annexure-10: Contact Person for the NIB
 - x. Annexure-11: Information about the Bidding Firm
3. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post.

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Section-I: Invitation for Proposals (IFP)

NIB No: 08/JREDA/CONSULTANCY/19-20

1. Jharkhand Renewable Development Agency (JREDA) is a state nodal Agency under the administrative control of the Energy Dept., Gov. of Jharkhand.
2. Jharkhand Renewable Energy Development Agency (JREDA) is an autonomous body under the Societies Registration Act 21, 1860 registered on 19th February 2001 for the development and deployment of New and Renewable Energy resources for supplementing the energy requirements of the state and to generate public awareness in facilitating deployment of new and renewable energy systems/devices.
3. JREDA invites proposals for Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand..
4. The Firms/Agencies/Consultancy firms should have proven experience of providing Consultancy /advisory services of Renewable Energy projects are eligible to participate in this engagement process. The firm should have financial capability to undertake the assignment and key personnel should have experience in executing eligible assignments as specified in RFP document.
5. The RFP includes the following documents:
 - 5.1. Section I - Invitation for Proposals (IFP)
 - 5.2. Section II - Instruction to Bidders (ITB)
 - 5.3. Section III - Scope of Work (SOW)
 - 5.4. Section IV-Terms of Payment
 - 5.5. Section V: Technical Proposal (TP) - Formats
6. The "Request for Proposal" for Engagement is available on the website www.jreda.com for download and can also be obtained from the JREDA office. Cost of RFP document is Rs. 10,000/- (Rs. Ten Thousand only) which is payable in the form of Bank Draft in favour of Director, JREDA.
7. Each Bidder shall submit an Earnest Money Deposit (EMD) of an amount Rs. 2,00,000/- (Rupees Two Lakh Only) in the form of a Demand Draft/Bank Guarantee drawn on a Nationalised bank/Schedule Commercial Bank, Draft in favour of Director, JREDA.
8. JREDA reserves the right to reject any or all the Proposals in whole or part without assigning any reasons.
9. JREDA intends to select consulting firms/organizations in accordance with the selection procedure given in this RFP.
10. **Address for Communication:**

Director, JREDA, 3rd Floor, S.L.D.C. Building, Kusai Colony, Doranda, Ranchi-834002. Ph.: 0651-2491161, Fax: 0651-2491165, E-mail: info@jreda.com; Website: www.jreda.com

Section-II: Instructions to Bidders (ITB)

NIB No: 08/JREDA/CONSULTANCY/19-20

Definitions

Unless the context otherwise requires, the following terms whenever used in this RFP and Agreement have the following meanings:

- a. "Applicable Law" means the laws and any other instruments having the force of law in India as they may be issued and in force from time to time.
- b. "Proposals" means proposal submitted by respondents in response to the RFP issued by Jharkhand Renewable Energy Development Agency (JREDA), on behalf of Government of Jharkhand for engagement of Consultants.
- c. "Competent Authority" means the Director JREDA.
- d. "Committee" means committee constituted for evaluation of Technical Proposals.
- e. "Consultant" means Firm/Agency/Individual Expert on the panel drawn up in pursuance of this RFP, which will provide the services to JREDA.
- f. "Agreement" means the Agreement signed by the parties for engagement along with the entire documentation specified in the RFP.
- g. "Day" means Calendar day.
- h. "Effective date" means the date on which the agreement comes into force and effect.
- i. "ITB" means Instructions to Bidders, specified in Section II of RFP.
- j. "IFP" means Invitation for Proposals, specified in Section I of RFP.
- k. "Government" means the Jharkhand State Government.
- l. "Member" means any of the entities that make up the joint venture / consortium /association, in relation to responding to this RFP.
- m. "Personnel" means professional and support staff provided by the Consultant detailed to perform services to execute an assignment and any part thereof.
- n. "SOW" means Scope of Work for the Respondents, specified in Section III of RFP.
- o. "Services" means the work to be performed by the Consultants pursuant to the engagement by JREDA and to the agreement to be signed by the parties in pursuance of any specific assignment awarded to them by JREDA.
- p. "Resource" means manpower position.
- q. "LOA" means Letter of Award.

Introduction

Jharkhand Renewable Development Agency (JREDA) is a State Nodal Agency (SNA) under the administrative control of the Energy Dept., Gov. of Jharkhand established for execution of programmes and promotion of schemes on non-conventional energy sources. JREDA shoulders responsibility as a State Nodal Agency for the Ministry of New & Renewable Energy Sources and also has been appointed as a State Designated Agency for Bureau of Energy Efficiency (BEE) and Jharkhand State Electricity Regulatory Commission (JSERC).

JREDA has been implementing program of non-conventional energy sources for energy generation through utility scale solar plant, grid connected rooftop solar plants, canal top solar plants, small hydel projects etc. It works towards providing the Energy Alternatives to the People of Jharkhand and works towards sustainable tomorrow. Besides working on Free Power Resources, JREDA has been instrumental in envisioning the policy architecture for implementation of Renewable Energy Policy and formulates innovative policies that transform challenges into opportunities and in turn in the success to overcome the barriers. State Govt. came out with Jharkhand Solar Power Policy 2015 with an aim to harness huge solar energy potential in state. With a priority of rural electrification in Jharkhand JREDA along with the support of REC has electrified 242 UEVs through Off-grid (DDG) Scheme under DDUGJY.

JREDA has identified 1400 nos. of government buildings in the state for implementation of the scheme and its endeavor to install Grid connected rooftop solar scheme, under the rooftop solar programme for government buildings a capacity of 18.12 MW has been installed in different locations in the state. JREDA has also identified canals in order to implement canal-top solar power project in the state as well as ground mounted solar PV power plants at various locations.

JREDA is also implementing schemes under off grid SPV systems such as Solar Pump, LED based solar study lamp, solar Lanterns, Home lighting systems, street lighting systems family type bio-gas plants etc.

JREDA has also identified 68 SHP sites in the state for the development of Small Hydel Projects, Detailed Project Reports (DPRs) of 13 sites for a capacity of 125.20 MW have been prepared by Consultants.

JREDA being the State Designated Agency (SDA) of Bureau of Energy Efficiency (BEE) implementing programmes of Demand Side Management (DSM), Energy Conservation Building Codes (ECBC) and other projects relating to Energy Efficiency. JREDA being the State Designated Agency (SDA) of JSERC to monitor the RPO of obligated agency and helps JSERC in RPO related works.

1 Conflict of interest

JREDA requires that the Consultants should provide professional, objective, and impartial advice purely based on standard and accepted technical norms and at all times hold the JREDA's interests paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interests and act without any consideration for future work. The norms should be based on sound engineering principles guided by all connected codes and guidelines issued from time to time by central and state authorities.

1.1 Validity of proposals

Proposals shall remain valid for the period of 180 days from the date of publication of this RFP. A

Proposal valid for shorter period may be rejected as non-responsive.

1.2 Right to accept proposal

JREDA reserves the right to accept or reject any Proposal, and to annul the Engagement process and reject all Proposals at any time prior to the signing of the agreement, without thereby incurring any liability to the affected Respondent(s) or any obligation to inform the affected Respondent(s) of the grounds for such decision.

1.3 Fraud and Corruption

JREDA requires that the Consultants empaneled through this RFP must observe the highest standards of ethics during the performance and execution of such agreement. In pursuance of this policy,

1.3.1.1 Defines, for the purposes of this provision, the terms set forth as follows:

- i. **"Corrupt practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of JREDA or any personnel of Consultant(s) in contract executions.
- ii. **"Fraudulent practice"** means a mis-presentation of facts, in order to influence a procurement process or the execution of a contract, to JREDA, and includes collusive practice among Respondents (prior to or after Proposal submission) designed to establish Proposal prices at artificially high or non-competitive levels and to deprive JREDA of the benefits of free and open competition;
- iii. **"Unfair trade practices"** means supply of services different from what is ordered on or change in the Scope of Work which was given by the JREDA in Section III.
- iv. **"Coercive practices"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of contract.

1.3.1.2 JREDA shall reject a proposal for award, if it determines that the Respondent recommended for award, has been determined by JREDA to having been engaged in corrupt, fraudulent or unfair trade practices.

1.3.1.3 JREDA shall declare a Consultant ineligible, either indefinitely or for a stated period of time, for awarding the contract, if it at any time determines that the Consultant has engaged in corrupt, fraudulent and unfair trade practice in competing for, or in executing, the contract.

1.4 Clarifications and amendments of RFP Document

1.4.1.1 RFP Clarifications

During technical evaluation of the Proposals, JREDA may, at its discretion, ask Respondents for clarifications on their proposal. The Respondents are required to respond within the time frame prescribed by JREDA.

1.4.1.2 Amendments in RFP

At any time prior to deadline for submission of proposal, JREDA may for any reason, modify the

RFP. The prospective Respondents having received the RFP shall be notified of the amendments through website and such amendments shall be binding on them.

1.5 Process for Engagement of Respondents

JREDA intends to engage Consultants /Consultancy agencies for work related to RPO and Energy Efficiency in the state during the contract period. The scope of work is indicated in Section III.

1.6 Eligibility Criteria

The Bidder must meet the following eligibility criteria:

- 1.6.1.1 **Turnover:** Cumulative turnover of Rs. 50 Cr. in last three Financial Years only for consultancy services.
- 1.6.1.2 **Net Worth:** Company / Trust and Society/ Agencies/ Consultancy agencies should have a positive net worth.
- 1.6.1.3 **Experience:** Company / Trust and Society/ Agencies/ Consultancy agencies having consultancy experience of at least 5 years in Renewable energy works and should have done consultancy work of at least 50 MW capacity of Solar Energy Project.
- 1.6.1.4 The bidder must have prior experience of working with Government Agencies/State Nodal Agencies/PSUs in India and must have completed at least 1 Solar Energy Projects under RESCO Model in last 5 years involving full time deployment of resources on continuous basis for a period of minimum 6 months. Bidder has to submit the work order/ contract agreement and performance certificate in support of above claim.
- 1.6.1.5 **Manpower:** The Bidder must have a team of at least 10 full time employees engaged only in Solar Energy sector advisory/ consultancy evidenced by certificate on letterhead.
- 1.6.1.6 Consortiums, associations and sub-contracting are not allowed for this tender.
- 1.6.1.7 The Bidder should be registered in India with appropriate statutory authorities as required under law. Copies of all such registration papers including PAN and GST. must be enclosed.

1.7 Composition of manpower and deployment

1. Team Composition (Man-power)

Sl.	Position	No of Staff	Minimum Qualification and Experience
1.	Team Leader	01	Graduate Degree in engineering/ Technology with MBA(Energy/Power Management) with a minimum of 10 years of relevant professional experience of which 3 years shall be in solar energy.

Sl.	Position	No of Staff	Minimum Qualification and Experience
2.	Solar Energy Expert	01	M.E. / M.Tech /MBA (Electrical/Electronics/Power Management/Energy Management) with 5 years relevant professional experience with 3 years in Solar Energy Projects.
3	Financing/ Regulatory Expert	01	MBA with 5 years relevant professional experience with 3 years in Regulatory affairs /financing of Power Projects.
4.	Project Engineer	02	Graduate Degree in engineering/ Technology with a minimum of 3 years of relevant professional experience of which 1 year shall be in solar energy.

- i. The Consultant/Consultancy firm shall deploy a suitable task force of well-qualified and experienced designated persons. The name of the persons proposed to be deployed for completion of services included under the scope of this specification, along with their relevant experience and curriculum vitae shall be included by the bidder in the offer.
- ii. All designated persons should be on rolls of firm.
- iii. All the designated persons with an exception of the Team Leader have to be stationed on full time basis at JREDA, Ranchi for the duration of the assignment. Team Leader needs to visit JREDA office at least once in one month and provide routine update to JREDA.
- iv. The named resources must be deployed on full time basis and no change in resources shall be permitted in any circumstances, except in case of resignation of resource from the bidder's organization. In such case the bidder must provide resource with similar or higher qualification and experience, with the prior approval of JREDA. In case the replaced resource(s) is found to be unsuitable or having less experience, there shall be proportionate deduction in the monthly consultancy fees to be paid by JREDA. An undertaking to above effect must be submitted by the bidder along with its proposal.
- v. The onsite team shall be available in site offices identified by JREDA on all working days. The onsite team shall maintain an attendance register, which shall be duly signed by the team members. The fees to be paid shall be proportionately deducted every month for the number of absent days per resource.
- vi. The bidder must give an undertaking to the above 3 points separately on the letter head of the bidder's organization.

1.8 Disqualifications

JREDA may at its sole discretion and at any time during the evaluation of Proposal, disqualify any bidder, if the bidder has:

Submitted the Proposal documents after the response deadline;

Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements;

Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding two years;

Submitted a proposal that is not accompanied by required documentation or is non-responsive;

Failed to provide clarifications related there to, when sought;

Submitted more than one Proposal;

Declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices or blacklisted or debarred by any government agency.

Submitted a proposal with price adjustment/variation provision.

1.9 Request for Proposal

The bidders are expected to examine all the instructions, guidelines, terms and condition and formats in the RFP. Failure to furnish all the necessary information as required by the RFP on submission of a proposal not substantially responsive to all the aspects of the RFP shall be at bidder's own risk and may be liable for rejection. The entire set of RFP is available for download at: www.jreda.com

1.10 Pre-Proposal Queries

The prospective bidders, requiring any clarification on RFP may notify the same in the form of query to JREDA latest by 04.09.2019. JREDA response as well as the clarifications sought (including an explanation of the query but without identifying the source of inquiry) will be uploaded to the website for all the prospective bidders interested in submitting the Proposal.

1.11 Preparation of Proposal

The bidders shall comply with the following related information during preparation of the Proposal-

The Proposal and all associated correspondence shall be written in English and shall conform to prescribed formats. Any interlineations, erasures or over writings shall be valid only if they are initialed by the authorized person signing the Proposal.

The Proposal shall be typed or written in indelible ink (if required) and shall be signed by authorized person(s) to bind the bidder. The letter of authorization shall be indicated by authenticated Power of Attorney and shall accompany the Proposal.

In addition to the identification, the covering letter (Form 1) shall indicate the name and address of the

bidder to enable the proposal to be returned in the case it is declared late, and for other purposes.

Proposals received by facsimile shall be treated as defective, invalid and rejected. Only detailed complete proposals in the form indicated above received prior to the closing time and date of the proposals shall be taken as valid.

Bidders are not permitted to modify, substitute, or withdraw Proposals after its submission

1.12 Submission, Receipts and Opening of Proposals

The bidder shall submit the proposal in which the covering letter (Form 1) shall be in hard copy. However, during the course of evaluation of Proposal, as well as during the period of agreement, the competent authority has the right to carry out a due diligence in a fashion relevant to understand the facts.

1.13 Deadline for submission of Proposals

Proposals from Respondents, complete in all respects must be received by JREDA at the address specified in Section 1 Clause 10.

Last Date for Submission of Proposal: Up to 18.09.2019 (u p t o 5 . 0 0 P M)

Technical Bid opening date: 2 0 . 0 9 . 2 0 1 9 a t 3 . 0 0 P . M .

1.14 List of documents to be submitted as part of Proposal

1.14.1.1 Form I: Proposal Form

- I. Covering letter for engagement of Consultants in Form 1 of Section IV.

1.14.1.2 Form II: Technical Proposal – details

Applicants shall submit the technical proposal in the formats (T-1 to T-4). While submitting the Technical Proposal, the Applicant shall in particular ensure that:

- I. The composition of the team of personnel which the Consultants would propose to provide with the details of name of the key personal, his area of expertise, position and the tasks which would be assigned to each team member other details.
- II. Curricula Vitae of the individual staff members to be assigned to the work and of the senior officer in the home office who would be responsible for supervision of the team. The curricula vitae should follow the attached Format.
- III. Any comments or suggestions of the Consultants on the Terms of reference as given in Format.
- IV. The Technical Proposal shall not include any financial information relating to the Financial Proposal (Annexure 7: Form No. F-1).
- V. JREDA reserves the right to verify all statements, information and documents, submitted by the applicant in response to the RFP. Failure of JREDA to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of JREDA there under.

- VI. In case it is found during the evaluation or at any time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the eligibility conditions have not been met by the Applicant or the Applicant has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith if not yet appointed as the consultant either by issue of the LOA or entering into of the Agreement, and if the Applicant has already been issued the LOA or has entered into the Agreement, as the case may be, the same shall, notwithstanding anything to the contrary contained therein or in this RFP, be liable to be terminated, by a communication in writing by JREDA without JREDA being liable in any manner whatsoever to the Applicant or consultancy, as the case may be.
- VII. In such an event, JREDA shall forfeit and appropriate the Bid Security as mutually agreed pre-estimated compensation and damages payable to JREDA for, inter alia, time, cost and effort of JREDA, without prejudice to any other right or remedy that may be available to JREDA.

1.14.1.3 Form II: Financial Proposal – details

Applicants shall submit the financial proposal in the formats at Annexure-7: Form No. F-1 (the “Financial Proposal”) clearly indicating the total cost of the Consultancy in both figures and words, in Indian Rupees, and signed by the Applicant’s authorised signatory. In the event of any difference between figures and words, the amount indicated in words shall be taken into account.

While submitting the Financial Proposal, the Applicant shall ensure the following:

- I. All the costs associated with the assignment shall be included in the Financial Proposal. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption, and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected.
- II. The Financial Proposal shall take into account all expenses of consultancy work as mentioned in Scope of Work including, travelling arrangement of team to sites, tax liabilities and any other expenses of team to carry out work efficiently. For the avoidance of doubt, it is clarified that all taxes as are applicable or may become applicable shall be deemed to be included in the costs shown under different items of the Financial Proposal. Further, all payments shall be subject to deduction of taxes at source as per applicable laws.
- III. Costs (including break down of costs) shall be expressed in INR.

1.15 Submission of Proposals by Bidders

Bidder shall submit responses (referred to as ‘Proposals’ herein) only to the contact person mentioned in Clause 10 of Section 1.

1.16 Technical Bid opening date

Technical bid would be opened on 20.09.2019 at 3.00 P.M.at the address indicated.

1.17 Evaluation Criteria and Evaluation of Proposals

A. Technical Qualification Criteria:

JREDA will evaluate the proposal receipt through JREDA purchase committee for a detailed scrutiny. During evaluation of Proposals, JREDA, may, at its discretion, ask the bidders for clarification of their Proposals. The

process for evaluation of Proposals is as given below-

Technical Evaluation: If a Technical Proposal is determined as not substantially responsive, JREDA will reject it. Technical Proposals conforming to eligibility criteria will be taken up for detailed technical evaluation. The bidders would be required to make presentation before the Technical Committee if required, for which intimation would be given to the Firms/Agencies/Consultants with a notice of at least 7 days along with date, place and time of such presentation. The parameters and weightages to be used for technical evaluation will be as follows:

Table-1 Technical Evaluation Break-Up

A.	Past Experience	50 Marks
B.	Manpower Strength	20 Marks
C.	Methodology and time schedule	10 Marks
D.	Financial Strength	10 Marks

Table-2 A. Past Experience marks Break-up

Sr.No.	Past Experience	50 Marks	
1	Experience of working as a consultant/advisor for ongoing/ completed Solar Energy projects in India during last 7 years.		10
A	> 300 MW	10	
B	> 200 MW to 300 MW	08	
C	100 MW to 200 MW	05	
2	Experience in Solar Energy Projects under RESCO Model in any state of India during last 7 years.		15
A	More than two(02) assignments	15	
B	Two(02) assignments	10	
C	One(01) assignments	8	

3	Total cumulative experience of the feasibility, DPR preparation; bid process co-ordination; project management consultancy (PMC) work and advisory services/ Complete PIC for solar PV power projects for 50 MW or above during last 7 years.		10
A	>200 MW	10	
B	>100 MW to 200 MW	8	
C	>50 MW to 100 MW	5	
4	Experience of assisting any SNA/State PSU/Govt. in execution of Rooftop PV programme in last 7 years.		10
A	>10 MW	10	
B	>5 MW to 10 MW	8	
C	>3 MW to 5 MW	5	
5	Experience of working with at least two Government of India PSU/State Government PSU/SNA in solar sector/other renewable during last 7 years.		05
A	More than Four (04) GoI/PSU/SNA	05	
B	Four (04) GOI/PSU/SNA	03	
C	Two (02) GOI/PSU/SNA	02	

Table 3 B & C Manpower Strength & Methodology and time schedule Break-up

	Description	Break up
1	Manpower Strength	20 Marks

1.1	<p>Qualification of the personnel (relevant to Power Sector)</p> <ul style="list-style-type: none"> • Diploma • Graduate • Post Graduate 	<p>10 Marks</p> <p>1.0 mark to each, maximum 3 marks</p> <p>1.5 mark to each, maximum 3 marks</p>
1.2	<p>Experience of personnel in the Solar Power Sector.</p> <ul style="list-style-type: none"> • 1 – 4 Projects • 5 – 10 Projects • More than 10 Projects 	<p>10 Marks</p> <p>1.0 mark to each, maximum 3 marks</p> <p>1.5 mark to each, maximum 3 marks</p>
3	<p>Proposed Methodology Work Plan and Time Schedule for each of the proposed Activities</p> <p>(Bidder to submit written plan and shall be required to give presentation)</p>	<p>20 Marks</p>

Table 4 D Financial Strength

	Description	Break up
1	Financial Strength	10 Marks
1.1	<p>Cumulative turnover in last three Financial Years only for consultancy services (in INR)</p> <ul style="list-style-type: none"> • Above 150 Cr. • 100 Cr. upto 150 Cr. • 50 Cr upto 100 Cr. 	<p>10 Marks</p> <p>7 Marks</p> <p>5 Marks</p>

Note: Based on the number of personnel, their qualifications, marks will be awarded on a proportionate basis. .

Evaluation Method:

It will be Quality cum Cost Basis Selection (QCBS). Bids of all Bidders shall be evaluated based on the above-mentioned criteria to arrive at a Technical Score for Each Bidder. Only bids having a Technical Score greater than 70 marks shall be qualified for the next stage: i.e. opening of the Financial Bid. The bidder

attaining a Technical Score lower than 70 marks shall be disqualified and their respective Financial Proposal shall not be opened.

The **Financial Bids** of only those Bidders that have qualified as per the criteria mentioned above shall be opened. The Financial Bids shall be evaluated and a Financial Score shall be determined for each bidder. The Financial Score shall be calculated based on the following formula:

$$Sf = 100 \times Fm / Fx$$

Where Sf shall mean the **Financial Score** of the bidder to be evaluated;

Fm shall mean the lowest price offered among all the bidders; and

Fx shall mean the price quoted by the bidder to be evaluated.

The Technical Score of the Bidder multiplied by 70% and to which Financial Score worked out above multiplied by 30% will be added. The bidder with highest total score will be Successful Bidder.

1.18 Confidentiality

Information relating to the examination, clarification and comparison of the Proposals shall not be disclosed to any Respondents or any other persons not officially concerned with such process until the engagement process is over. The undue use by any Respondent of confidential information related to the process may result in rejection of its Proposal. During the execution of the project except with the prior written consent of JREDA, the Consultant and its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Agreement.

1.19 Period of Engagement

Consultant shall be engaged for one year, however from the date of signing of the agreement. However, the projects in hand at the time of completion of one-year period would have to be completed by the Consultant within time period and at rates as may be mutually agreed. Extension of another one year may be given to the Consultancy Firm if the performance of the firm is found to be satisfactory.

1.20 Performance Guarantee

A Performance guarantee in the form of Bank guarantee issued by any nationalized bank / scheduled bank for an amount equivalent to 10% of Contract value is to be submitted by the successful bidder prior to the execution of contract agreement. The bank guarantee shall be valid for a period of 18 (eighteen) months from the date of execution of agreement plus 2 months claim period thereafter. The Performance bank Guaranty shall be in favour of "Director, JREDA.

1.21 Earnest Money Deposit (EMD)

Each Bidder shall submit an Earnest Money Deposit (EMD) of an amount Rs. 2,00,000/- (Rupees Two Lakh Only) in the form of a Demand Draft/Bank Guarantee drawn on a Nationalized bank/Schedule Commercial Bank, in favour of Director, JREDA.

While the scanned copy of the EMD shall be submitted online along with the Technical Proposal, the original demand draft shall be submitted in a sealed envelope to the address mentioned in Section 1 Clause 10 above before the due date and time.

Proposals, which are not accompanied by the above EMD, shall be rejected by JREDA as nonresponsive.

For unsuccessful Bidders, the EMD shall be refunded after finalization of Tender. For successful Bidder, EMD shall be released on the payment of the performance guarantee.

The following shall cause the forfeiture of EMD:

- i. If the Bidder modifies/ withdraws its Bid proposal except as per the provisions specified in the Tender document;
- ii. If the Bidder withdraws its Bid proposal before the expiry of the validity period of the Bid proposal;
- iii. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;

If the selected Bidder does not accept the Letter of Intent unconditionally within fifteen (15) days of issue of Letter of Intent or the period as extended by JREDA.

Section III: Scope of Work (SOW)

NIB No: 08/JREDA/CONSULTANCY/19-20

1 Scope of Work:

JREDA intends to hire the services of a consulting firm/agency for project management consultancy for the implementation of Rooftop Solar Projects under RESCO Model on various Government and private consumers building (with a total of 100 buildings/10 MW whichever is higher) across the State of Jharkhand. The consulting firm/agency shall prepare pre-feasibility study reports, design and layout of the solar plants of all the sites as per MNRE/JREDA specifications including all civil, structural, electrical & other related works and to supervise the works till completion in all respect. The firm will also support in competitive bid preparation, execution and selection of suitable RESCO developers, design suitable payment security mechanism and facilitate for PPA between the concerned parties, identify opportunities for demand aggregation for the empanelment of RESCO developers in market mode along with carry out capacity building and training of concerned stakeholders.

The scope of work covers but not limited to the following:

A. Facilitation support the RESCO Program

- i. Analysis of relevant national policies and programs, assistance in capturing learning from RESCO mode Solar Rooftop PV Plant related developments in other states.
- ii. Analysis of relevant orders/regulations of JSERC influencing RESCO program, support JREDA in preparing representations before JSERC.
- iii. Supporting JREDA in identification of potential beneficiaries for RESCO program by conducting stakeholder consultations / workshops with potential beneficiary departments of Government of Jharkhand (GoJ), Social sector institutions, etc.
- iv. Develop FAQs/use-cases for persuasion to join RESCO program.

B. Pre-feasibility Study and Creation of Data Room for 100 sites comprising of both Government and private consumers buildings to be identified and finalized by the selected consulting firm/agency :

I. Pre-feasibility Report should cover:

- i. Site Visits shall be carried out by the consultant for assessment of the actual site conditions and other related information across a range of government and private consumers buildings. Location suitability analysis shall be carried out and incorporated in the pre-feasibility Report.
- ii. Assessment and calculation of the Solar PV Capacity that can be installed on the site location considering the study of the shape of the area, type of roof, adjoining areas orientation of the building and other factors affecting the calculation of the capacity of the proposed solar system at individual sites/locations.
- iii. Shading analysis and its impact on the solar system design shall be analyzed.
- iv. Solar Resource Assessment at the proposed site location shall be carried out. Simulation study and preliminary energy estimate shall be worked out using PV System software.

Calculation of energy generation, calculation of system losses and system efficiency and performance prediction shall be carried out. Design of plant with estimated electricity generation based on the solar re-source assessment of the site, technology & design considerations.

- v. Analysis of electricity consumption pattern of the beneficiary.
- vi. System configuration and specifications (e.g. construction plans, module support structure and module mounting, power inverters/transformers and junction boxes, component selection and coordination, power system parameters, grounding and lightning protection concept, compliance with electrical safety regulations, compliance with relevant standards).
- vii. Planned monitoring technology/remote monitoring.

II. Recommendation of the project implementation schedules indicating detailed plan including the release of tender to vendor up-to the final commissioning of the system for each location.

III. Creation of Data Room for facilitation desk with support of information for easing implementation process in due course for vendors. Data room shall provide one point assistance for all the required data pertaining to rooftop solar implementation of all sites across the state including the following: a. Geo-Coordinates, b. Indicative Solar PV array layout superimposed on Google image, c. Estimated Solar PV Plant capacity based on available roof area, considering shadow analysis etc d. Estimated annual energy generation based on available solar insolation, and e. Monthly Electricity bills

C. Tender Preparation and Bid Advisory Services

After completion of the pre-feasibility reports from each sites, the selected consulting firm/agency shall prepare the complete Bid Document covering technical specifications, commercial terms and conditions and other bid formats and documents including draft contract agreement, model PPA etc. Tender Document for design, manufacture, Supply, Erection, Testing & Commissioning , completion of solar power project and subsequent O&M of solar power project covering all technical requirements for overall design, components, vendor/subcontractor selection, performance assessment protocol, compliances of various rules and regulations etc. For private consumers buildings the bid will largely focus on implementation of solar rooftop projects through empanelment of concerned RESCO developers. The agency shall also support in stakeholder consultations with beneficiaries to improve acceptability along with organize consultation with bankers to improve project bankability.

Floating of tender for the site identified/ assessed: The Consultant shall develop the Bid Document for implementing solar rooftop on the identified 100 sites comprising both Government and private consumers buildings based on best industry practices, latest technical developments, prevailing market situation and, their experience with other projects. The work for execution of the Solar Projects shall be awarded through e-tendering process by JREDA.

I. Technical Part of the Bid Document shall cover

- i. Bid Document shall cover complete scope of work, exclusions and Terminal Points in detail. All technical specifications and Requirements shall be clearly defined including the Design standards, engineering works required to be carried out by the vendors. Mechanical, structural, Civil design criteria shall be included.

- ii. All technical requirements/specifications related to the solar equipment to be supplied by the EPC contractor shall be defined.
- iii. Requirements related to the inspection at manufacturer's works/sites, packing and dispatch shall be covered.
- iv. All requirements regarding Quality, QA/QC shall be covered.
- v. Design drawing requirements and other documents to be prepared by the EPC contractor shall be included in the specifications.
- vi. Solar plant layout and related details shall be defined in the tender documents.
- vii. Statutory, safety and environment related requirements shall be covered in the specifications.
- viii. Warranty and Guarantee requirements shall be defined in the specifications.
- ix. Plant performance and acceptance testing and handing over details shall be defined in the technical part of the tender.

II. Commercial Part

- i. All Commercial Terms and Conditions of the contract shall be included under commercial part of the tender document. Type of contracting, Obligations of the Owner and EPC contractor shall be defined in this section.
- ii. All requirements related to the warranty and the system performance Guarantees shall be covered under commercial part.
- iii. Requirements related to Price, Payment terms and other details like taxes and duties etc. shall also be covered.
- iv. Bidder Prequalification and bid evaluation criteria, LD, penalties and other contractual conditions including bank guarantees/securities etc. shall be addressed to in the specifications.
- v. All other general terms and conditions of the contract.

III. General Bid Details

- i. Instructions to Bidders (ITB), Bid program and details.
- ii. Forms and Formats including formats to be filled/submitted by Bidders and other formats to be followed during execution of the contract.
- iii. Any other information as required. Consultant shall coordinate with JREDA on the Bid format and requirements to be covered in detail.

IV. Review/formulate PPA and RFP/RFS documents keeping in view the issues of a material nature that may affect the RESCO Project Bankability;

- V. Understanding of PPAs, Key risks associated with RESCO projects (Check for the conditions that need to be complied as per the state's solar policy/ industrial policy and incentives available under them for the specific tender).** Devise suitable mechanisms for addressing the payment risks for developers to improve project bankability along with facilitate and coordinate in signing of PPA and other concerned agreement between successful bidders and the concerned offices/ Departments in the state.

VI. Assess the cost associated and timelines for applicable for the specific tender.

- VII. Meeting with all the stakeholders/bidders to ensure clear understanding of open points and successful bid submission.**

D. Support in implementation

- i. Assistance during award of the work orders.

- ii. Support in commercial closure: customizing PPAs, coordinating for PPA execution between beneficiaries and selected bidders.
- iii. Support in contract management, monitoring of project timelines.
- iv. Develop and support in implementing quality assurance processes.
- v. Assist in setting up subsidy disbursement and monitoring mechanism.
- vi. Support JREDA in tracking progress on Net Metering applications with DISCOMs, analysis of the delayed cases. Support in coordination with Discoms for resolving bottlenecks.
- vii. Analyze billing and commercial framework of Discoms for Net metering systems, suggest the improvements required, if any.

E. Review learning outcomes on Phase-1 of RESCO program

- i. Review of the Challenges faced by JREDA in planning, pre-feasibility aspects, transaction process and implementation challenges during phase-1 of RESCO program
- ii. Review of challenges faced by project developers / beneficiary consumers / Discoms in implementing the program
- iii. Support in identifying areas of improvement in policy and regulations affecting rollout of solar rooftops in Jharkhand

Section IV: Terms of Payment

NIB No: 08/JREDA/CONSULTANCY/19-20

The payment shall be made as below

1. The Consultant is required to quote lump sum amount for all resources collectively applicable for the 1 year period. Completion of contractual formalities by the firm would be an essential requirement for claiming any payment. The firm shall be entitled to get monthly payment (at the end of each month). The amount so quoted by agency shall be divided into 12 equal amounts.
2. The bidder must ensure that only the proposed resources, as mentioned in the proposal for the respective positions, shall be deputed full time at Ranchi for the entire duration of the project. The replacement of resources shall be allowed only in unavoidable circumstance of resignation of proposed resource from the Bidder's Organization, which must be communicated beforehand and approved by JREDA. In such case, the newly proposed resource must have same or higher qualification and credentials, as provided in the Bidder's Proposal. Any reduction in professional experience of deployed resources will not be accepted by JREDA.
3. The payment shall be made to consultant every month based on the attendance of proposed resources, to be maintained in JREDA office. The monthly payment shall be adjusted of any absence, or change in resources as discussed. .

Section V: Technical Proposal (TP) – Formats

NIB No: 08/JREDA/CONSULTANCY/19-20

The following are the response formats to be used by Consultants for Proposals related to engagement of Consultants:

I. Form I: Proposal Form - Covering Letter for engagement of Consultants

The Respondents are required to submit the covering letter in the [Annexure 1](#). This Form should be in the letterhead of the Respondents, who are submitting the proposal.

II. Form II: Technical Proposal formats

The Respondents are required to submit their Technical Proposals in the formats given at form no 1 to 4.

III. Form III: Financial Proposal formats

The Respondents are required to submit their Financial Proposal (BOQ in excel sheet) and Breakup of the manpower resources & other expenses (in pdf. Format).

Annexure-1 Covering Letter (On Bidder's Letterhead)

NIB No: 08/JREDA/CONSULTANCY/19-20

To,

Director,
Jharkhand Renewable Energy Development Agency
3rd Floor, SLDC Building, Kusai Colony,
Doranda, Ranchi-2
Jharkhand

Dear Sir,

Sub: Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand.

1. Having examined the RFP, we, the undersigned, offer to propose for the Engagement of Consultants with JREDA, in full conformity with the said RFP.
2. We have read the provisions of RFP and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to.
3. We agree to abide by this Proposal, consisting of this letter, the Pre-qualification and Technical Proposal, the duly notarized written power of attorney, and all attachments including the presentation to be made to the evaluation Committee, if required, it shall remain binding upon us and at any time before the expiration of the period of engagement.
4. Until the formal final Contract is prepared and executed between us, this Proposal, together with your written acceptance of the Proposal and your notification of award, shall constitute a binding contract between us.
5. We hereby declare that all the information and statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.
6. We are hereby submitting our offer in full compliance with the terms and condition of the above NIB No. We have submitted the requisite amount of Tender Fee in the form of Demand Draft & "Earnest Money" in the form of Bank Guarantee, valid for twelve months.
7. We understand you are not bound to accept any proposal you receive.

Signature of the authorized person

Name:

Designation

Seal

Annexure 2: Power of Attorney: Form No.T-1

NIB No: 08/JREDA/CONSULTANCY/19-20

POWER OF ATTORNEY

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Know all men by these presents, we.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms.....(name and residential address) who is presently employed with us and holding the position of.....

as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for **NIB: 08/JREDA/CONSULTANCY/19-20**, including signing and submission of all documents and providing information / Bids to Jharkhand Renewable Energy Development Agency, representing us in all matters before [Insert Name], and generally dealing with Jharkhand Renewable Energy Development Agency in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For

_____ Signature

Accepted by (Name, Designation & Seal)

..... (Signature)

(Name, Designation & Seal)

Note: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, lay down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

Annexure 3: Work Experience: Form No. T- 2

NIB No: 08/JREDA/CONSULTANCY/19-20

ASSIGNMENTS OF SIMILAR NATURE DURING LAST 5 YEARS

S.N	Name of the assignment and brief scope	Name of the Project	Client of Project assignment	Assignment Awarded By	Cost of the Assignment	Date of Commencement	Date of completion	Assignment satisfactorily completed
1	2	3	4	5	6	7	8	9

- Firm have to submit work order of the above mentioned work & corresponding performance certificate issued by competent authority.

Signature

Full Name & address

Seal

Note: Please attach documentary proof.

Annexure 4: Details of Team: Form No. T-3

NIB No: 08/JREDA/CONSULTANCY/19-20

(Composition of the team personnel and the task which would be assigned to each team Member for the proposed assignment)

S.No	Name	Position	Qualification	Area of Expertise	Task Assignment
1	2	3	4	5	6

Signature

Full Name & address

Seal

Annexure 5: CV Format: FORM NO. T- 4

NIB No: 08/JREDA/CONSULTANCY/19-20

(SUGGESTED FORMAT OF CURRICULUM VITAE FOR MEMBERS OF TRANSACTION TEAM)

Name of Firm	
Name of Staff	
Current Position	
Years with Firm	
Nationality	
Relevant Experience	
Employment Record	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications and my experience.

Date: Full name of Staff Member: Full name of Authorized Representative:

Signature

Full Name & address

Seal

Annexure 6: Qualification and experience of the key personnel: Form No T- 4 (a)

NIB No: 08/JREDA/CONSULTANCY/19-20

S.No	Name of the Key Personnel	Position	Qualification	Experience

Signature

Full Name & address

Seal

Annexure 7(A): Financial Proposal(BOQ in excel)

Form No. F – 1

NIB No: 08/JREDA/CONSULTANCY/19-20

(BOQ in excel)

(To be submitted with financial offer in second envelope)

Consultants for the assignment of Bid Process Management given in the Terms of Reference. The retainer fees per month for one years of Services shall be as under:

S.	Name of the Project	Lump Sum Amount-Monthly Fees (in Rs.)	
		In figures	In words
1	Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand.		

Note:

- 1) A separate sheet of cost break-up of category wise manpower cost and other expenses shall be attached with financial proposal (in pdf. format).
- 2) The price should include overhead / out of pocket expenses, travel, boarding, lodging, visits to site, all Taxes /Duties.
- 3) The prices shall remain FIRM till completion of the Assignment
- 4) Lowest rate (QCBC based) quoted by the bidder will be considered for awarding the work.

Signature

Full Name & Address

Seal

Annexure 7(B): Form No. F – 2

(Financial Proposal)

NIB No: 08/JREDA/CONSULTANCY/19-20

(PDF. format)

Sl.	Position	No of Staff	Amount quoted for one month (in Rs.)	Total amount (in Rs.)
1.	Team Leader	01		
2.	Solar Energy Expert	01		
3.	Financing /Regulatory Expert	01		
4.	Project Engineer	02		
5	Other Cost (if any)			

Note: Bidder has to submit breakup of the cost quoted in the BOQ. Total figure should be match with the figure quoted in the BOQ (Excel sheet).

Signature
Full Name & Address
Seal

Annexure-8: Format For Financial Requirement – Annual Turnover

NIB No: 08/JREDA/CONSULTANCY/19-20

[On the letterhead of Bidding Company]

To,

The Director,
Jharkhand Renewable Energy Development Agency
3rd Floor, S.L.D.C. Building,
Kusai Colony, Doranda,
Ranchi - 834002

Dear Sir,

Sub: Annual Turnover for Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand at JREDA, Ranchi

We certify that the Bidding Company had an cumulative Annual Turnover of Rs. -----
----- based on audited annual accounts of the last three years ending 31.03.2018/ 2019.

Sl. No.	Financial Year	Turnover (in Rupees)
1.	2015-16	
2.	2016-17	
3.	2017-18	
4.	2018-19	
	Total Annual Turnover of best three years	

UID No.:

Authorised Signatory
(Power of Attorney holder)

Statutory Auditor
(Stamp & Signature)

Annexure-9: Format for Financial Requirement - Net worth Certificate

NIB No: 08/JREDA/CONSULTANCY/19-20

[On the letterhead of Bidding Company]

To,

The Director,
Jharkhand Renewable Energy Development Agency
3rd Floor, S.L.D.C. Building,
Kusai Colony, Doranda,
Ranchi - 834002

Dear Sir,

Sub: Net Worth for Engagement of Consultancy Firm for implementation of Rooftop Solar Projects under RESCO Model in Jharkhand. at JREDA, Ranchi.

This is to certify that Net worth of _____ {insert the name of Bidding Company}, as on 31st March 2018/2019 is Rs _____. The details are appended below.

Particulars	Amount (In Rs.)
Equity Share Capital	
Add: Reserves	
Subtract: Revaluation Reserve	
Subtract: Intangible Assets	
Subtract: Miscellaneous Expenditure to the extent not written off and carried forward losses	
Net Worth as on 31 st March 2018/ 2019	

UID No.:

*Authorised Signatory
(Power of Attorney holder)*

*Statutory Auditor
(Stamp & Signature)*

Annexure-10: Contact Person for the NIB

NIB No: 08/JREDA/CONSULTANCY/19-20

[On the letterhead of Bidding Company]

1	Contact Person name for the NIB	
2	Designation	
3	Contact No. (phone & mobile)	
4	Fax No.	
5	e-mail ID	
6	Corresponding address with pin code	
7	Remarks	

(Signature of Authorized Signatory)

Name:

Designation:

Company Seal:

Annexure 11: Information About The Bidding Firm

NIB No: 08/JREDA/CONSULTANCY/19-20

(To be submitted in the official letter head of the company)

SL. No.	Particulars	
1.	Name of the Bidder	
2.	Address of Bidder with Telephone, Fax, email	
3.	Address of the Registered Office	
4.	GPS Co-ordinate of Registered Office	
5.	Name & Designation of Authorized Signatory for Correspondence (Power of Attorney)	
6.	Nature of Firm (Proprietorship/Partnership /Pvt. Ltd./Public Ltd. Co./Public Sector)	
7.	Permanent Account Number (PAN)/TIN (Attach proof)	
8.	GST Number (Attach proof)	
9.	Firm's Registration Number (Attach proof)	
10.	Particulars of Bid fee	
11.	Particulars of Earnest Money	
12.	Other details and remarks, if any	

Yours faithfully,

(Signature of Authorized Signatory)

Name :

Designation :

Company seal :

(Separate sheet may be used for giving detailed information duly signed)